



**DEPARTMENT OF PROCUREMENT SERVICES**

**CITY OF CHICAGO**

April 23, 2015

**MAY - 1 2015**

Vasanthil Ilangovan  
VIVA USA, Inc.  
360 Algonquin Road, Suite 425  
Rolling Meadows, IL 60008

**RE: MBE/WBE Certification**

Dear Ms. Ilangovan:

We are pleased to inform you that VIVA USA, Inc. has been certified as a Minority-Owned Business Enterprise and a Women-Owned Business Enterprise (hereinafter referred together as M/WBE) by the City of Chicago. This M/WBE certification is valid until **April 23, 2020**; however, your firm must be re-validated annually.

As a condition of continued certification during this five-year period, you must file a No-Change Affidavit within **60 days prior** to the date of expiration of your certification. Failure to file this Affidavit will result in the termination of your certification. You must also notify the City of Chicago of any changes in ownership or control of your firm or any other matters or facts affecting your firm's eligibility for certification.

It is important to note that you also have an ongoing affirmative duty to notify the City of Chicago of any changes in ownership or control of your firm, or any other fact affecting your firm's eligibility for certification within **10 days** of such change. These changes may include but are not limited to a change of address, change of business structure, change in ownership or ownership structure, change of business operations, and/or gross receipts that exceed the program threshold.

Please note, you shall be deemed to have had your certification lapse and will be ineligible to participate as an M/WBE if you fail to:

- File your No Change Affidavit within the required time period;

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- Provide financial or other records requested pursuant to an audit within the required time period; or
- Notify the City of any changes affecting your firm's certification within **10 days** of such change.

Further, if you or your firm is found to be involved in certification, bidding and/or contractual fraud or abuse, the City will pursue decertification and debarment. In addition to any other penalty imposed by law, any person who knowingly obtains, or knowingly assists another in obtaining, a contract with the City by falsely representing that the individual or entity, or the individual or entity assisted, is a minority-owned business or a woman-owned business, is guilty of a misdemeanor, punishable by incarceration in the county jail for a period not to exceed six months or a fine of not less than \$5,000 and not more than \$10,000, or both.

Your firm's name will be listed in the City's Directory of Minority Business Enterprises and Women Business Enterprises in the specialty area(s) of:

**NAICS Code(s)**

**541511 Custom Computer Programming Services**  
**541512 Computer Systems Design Services**  
**541513 Computer Facilities Management Services**  
**561320 Temporary Help Services**  
**518210 Data Processing, Hosting and Related Services**  
**541611 Administrative Management and General Management**

Your firm's participation on City contracts will be credited only toward M/WBE goals in your area(s) of specialty. While your participation on City contracts is not limited to your specialty, credit toward goals will be given only for work done in the specialty category.

Thank you for your continued interest in the City's Minority and Women-Owned Business Enterprise program.

Sincerely,



Jamie L. Rhee  
Chief Procurement Officer

JLR/